

FORCED EXPOSURE

617 629 4774 fax • mailorder@forcedexposure.com

Billing Address

Name	
Street Address	
Street Address	
City, State	
Zip Code	
Country	
Email	

Shipping Address

Name	
Street Address	
Street Address	
City, State	
Zip Code	
Country	

Quan.	Catalog #	Artist / Title	Format	Price
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Method of Payment:

MASTERCARD
 VISA
 AMEX
 CHECK
 MONEY ORDER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

CREDIT CARD NUMBER & EXPIRATION DATE

--	--	--	--	--

MM/YY

X _____

Additional Shipping Instructions†

Subtotal
 - Credit (if any)
 + Mass. Sales Tax (5%) *
 + Insurance (US mail only)
 Shipping:

TOTAL:

Please see accompanying shipping info page for foreign and alternate shipping details.

Checks and money orders should be in US funds and payable to: **Forced Exposure P.O. Box 9102 Waltham, MA 02254-9102 USA**

*Massachusetts Residents ONLY must add 5% sales tax to their order total before shipping. †Orders in the USA will be shipped UPS Ground, unless specified otherwise.

GENERAL INFORMATION

We attempt to maintain a constant stock in our warehouse of all items listed on our web site. While there are always titles that are temporarily out of stock, or become permanently unavailable unexpectedly, the great majority of titles listed are currently in stock.

Each week we hope to upload our entire database to our web site (<http://www.forcedexposure.com>), adding all new releases & deleting any titles that are no longer available.

The easiest way to order is by using the web site's secure order form and paying by credit card.

If you do not have a credit card, we can accept payment by check, money order or (at your risk only) US\$ cash. Payments can be mailed to us at: Forced Exposure, 226 Lowell St. Somerville, MA 02143

You can also fax credit card orders in at 617 629 4774. Sorry, but we do NOT currently take orders by phone.

DOMESTIC SHIPPING

Orders in the USA will be shipped by UPS ground, with a flat fee of \$4.50 per order (any size) added to your total charge. A street address is required for daytime UPS delivery. Full insurance is automatically included for all orders sent by UPS.

SALES TAX

If your order is being shipped to Massachusetts, 5% of the total item cost (before postage) will be added.

SHIPPING ALTERNATIVES IN THE USA

If you want your order delivered to a PO box, you must request US mail in the comments box on the order form, as UPS will not deliver to a PO Box.

Our automatic default is to ship via UPS in the USA (48 states). If, however, you would prefer delivery by US mail, you are welcome to request it. Please use the comments box on the order form to request USA mail delivery.

Orders sent by US mail will be sent via First Class Priority Mail. Your shipping charge for larger orders is based on the actual cost of the postage. (\$4.50 for up to 3-4 CDs, \$5.75 for 1-2 LPs.)

If you are ordering a large quantity of heavy items (books, LPs), you can request Special 4th Class delivery for a cheaper rate (assuming you are not in a particular rush to receive the order this can take 3-4 weeks in transit). The charge will be based on the actual postage cost.

INSURANCE

Insurance is included on all orders sent via UPS.

If you choose to have your order sent via US mail, it is up to you to assume responsibility for the safe arrival of the package. US mail is not insured, unless specifically requested (see below). US mail cannot be tracked if lost, whether it is insured or not. Please request this in the comments box on the order form.

Rates for insurance are in addition to regular postage:

up to \$ 50: \$1.30
up to \$100: \$2.20
up to \$200: \$3.20
up to \$300: \$4.20
up to \$400: \$5.20
up to \$500: \$6.20
up to \$600: \$7.20

SURFACE MAIL

You can request surface mail shipping instead of airmail, if you would like to save on shipping costs and don't mind waiting longer for your order. Please use the comments box on the order form to request this. Surface mail can work out to be about 50% of airmail costs; however the minimum shipping cost for foreign orders is still \$4.50 for the first item. Surface mail should take about 4 weeks to most locations, but up to 8 to 12 weeks is also possible.

FOREIGN SHIPPING

Orders sent outside the USA will be shipped via airmail unless otherwise requested. Postage will be charged to your credit card based on the actual cost of sending the box.

The following rates are printed for general reference only, to give you an idea how much it will cost. Your actual cost might vary slightly up or down, depending on the weight of the contents.

LETTER POST

wgt.	# of CDs	Canada	Europe	Asia/Africa	Pacific Rim
6 oz.	1 CD	1.85	4.80	5.30	4.55
12 oz.	2 CDs	3.10	7.55	8.40	7.65
12 oz.	3 CDs	3.10	7.55	8.40	7.65
16 oz.	4 CDs	3.75	8.70	9.70	9.25
1lb 4oz.	5 CDs	4.40	9.75	11.00	10.85
1lb 8oz.	6 CDs	5.05	11.00	12.30	12.45
1lb 12oz.	7 CDs	5.70	12.15	13.60	14.05
2lbs	8 CDs	6.35	13.30	14.90	15.65
2lbs 12oz.	10 CDs	8.30	16.90	18.95	20.75
3lbs 8oz.	15 CDs	10.35	20.60	23.10	25.95
5lbs 8oz.	25 CDs	17.85	25.65*	36.80	37.50**

The above rates are estimates for regular jewel box CDs. You are welcome to order any mixture of formats at one time (LPs, books, videos, etc.), but it's pretty much impossible to provide any outline of what the shipping costs will be due to the potential variance in weights. You will be charged based on actual cost.

* up to \$35.00 depending on country

** anywhere from \$30 - \$40 depending on country

FOREIGN ORDERS LIABILITY & INSURANCE

Orders sent via US mail either by air or surface are sent at the recipient's risk.

The US Post Office does not offer any form of tracking for international mail.

PLEASE NOTE: parcels with insurance are required by USPS to be shipped parcel post -- and the rates can be significantly higher.

PARCEL POST

wgt.	# of CDs	Canada	Europe	Australia	S. Africa	Brazil	UK	Japan
6 oz.	1 CD	N/A	14.00	14.50	18.00	17.00	16.00	16.25
12 oz.	2 CDs	N/A	14.00	14.50	18.00	17.00	16.00	16.25
16 oz.	4 CDs	13.25	14.00	14.50	18.00	17.00	16.00	16.25
1lb 4 oz.	5 CDs	13.25	15.50	18.75	22.00	19.00	20.00	20.50
1lb 4 oz.	6 CDs	13.25	15.50	18.75	22.00	19.00	20.00	20.50
1lb 12 oz.	7 CDs	13.25	15.50	18.75	22.00	19.00	20.00	20.50
2lbs	8 CDs	13.25	15.50	18.75	22.00	19.00	20.00	20.50
2lbs 12 oz.	10 CDs	14.25	17.50	23.25	26.00	22.00	24.00	24.50
3lbs 8oz.	15 CDs	15.50	20.25	26.75	30.00	25.00	28.00	29.00
5lbs 8oz.	25 CDs	17.85	25.65	36.50	37.50	31.25	35.00	36.80

Insurance is an additional cost to Parcel Post rates:

up to \$ 50: \$1.30
up to \$100: \$2.20
up to \$200: \$3.20
up to \$300: \$4.20
up to \$400: \$5.20
up to \$500: \$6.20
up to \$600: \$7.20

ALTERNATE CARRIERS FOR FOREIGN ORDERS

We can ship overseas orders via UPS at your request. It is NOT cost efficient at low weights (under 4 lbs/16 CDs), but at about 10 lbs it becomes equal or sometimes cheaper than airmail, depending on the country. If you are placing a very large order than enters a range where it is beneficial for you to ship via UPS, we will contact you via email before shipping.

The above rates are estimates for regular jewel box CDs. You are welcome to order any mixture of formats at one time (LPs, books, videos, etc.), but it's pretty much impossible to provide any outline of what the shipping costs will be due to the potential variance in weights. You will be charged based on actual cost.